



January 27, 2023

Dear Garden Market Vendor,

Thank you for your interest in being a vendor!

Our Garden Market will celebrate its 24<sup>th</sup> year on Friday, May 5<sup>th</sup> (9AM-6PM) and Saturday, May 6<sup>th</sup> (9AM-4PM). Last year's Garden Market attracted over **5,000 guests** during the two-day event. Each year, our guest count rises due to increased awareness through advertising, repeat customers, the quality and diversity of vendor products, and word of mouth. We are blessed that it has grown over these years into such a vibrant and beloved community event!

Our Garden Market gives vendors the opportunity to sell garden-related and natural products to the public with designated booth and ground space on our historic campus. We work to raise community awareness about our event with a mix of print advertising, publicity, signage and social media. We collaborate with our vendors and business sponsors to make this event both pleasant and fruitful for all—rain or shine.

Please realize this is a fundraising endeavor on our part, so we do charge a fee to our vendors as well as solicit business sponsorships. There is no admission fee for visitors to the event.

Monies raised at our event help support our various ministries throughout the year, including:

- Our Outreach Office Food Pantry, which is open year round, 3 days a week to distribute food to people in need.
- Our Mission Committee, which funds worthy charities in our county, state and nation.
- Our Parish Center used as a meeting place for five recovery groups. We support efforts to reduce addiction in our community.
- Our ongoing and committed stewardship of a historic building and property. Our active church, established in 1706, is a registered Maryland Historic Landmark.

For 317 years, St. Mary Anne's has remained steadfast to Jesus' mandate to love God and our neighbor. We hope that you will participate in this year's Garden Market—so that together, we can celebrate God's beautiful creation for the benefit of many.

Thank you and Blessings,

The Rev. John R. Schaeffer, Rector

Dawn M. Rodenbaugh, Vendor Coordinator

**315 South Main Street, North East, MD 21901**

**[www.stmaryanne.org](http://www.stmaryanne.org)**


# Vendor Instructions



Welcome to both new and previous vendors. We hope you will be able to join us at this year's Garden Market, as it is a great opportunity to raise awareness of your business and to make new friends in the area.

We put a great effort into advertising and organizing the Garden Market, and work to make it a successful community event and experience for all. To that end, we ask that you carefully review the vendor instructions

- **Vendors must adhere to a gardening or gardening-related theme.** The vendor coordinator will verify this with you when you make your reservation. Non-adherence to permitted items may result in loss of future invitations.
- **Please do not sell invasive plant species.** A list is attached.
- Please inform us if you are using a tent, and the amount of the space you require. Please realize that our churchyard is constantly changing due to new gravesites. Space cannot be guaranteed from year to year—nor previous booth locations.
- Vendors are to provide their own tents, tables and chairs. We don't provide electricity.
- There is **no smoking** on church property. We thank all vendors for respecting this policy.
- We ask vendors **not to bring pets** to the churchyard either at set-up or during the Market.
- **Vendors are responsible for their own set up and take down.** We will have some helpers available but please bring your own if you can. Vendors must remove all unsold items from the churchyard on Saturday at the end of the Market. Please leave your area as clean as you found it.
- Every effort is made to keep the area secure during the overnight hours. However, St. Mary Anne's Episcopal Church will not be held liable for any theft or injury.
- **Set-up is on Thursday, May 4, 2023, between 9AM-4PM\*.** When setting up on Thursday, we ask you to pull into the churchyard at the Church Point Road entrance and proceed to your location to unload. For the safety and convenience of all, we need to keep traffic moving in one direction. There will be a Market volunteer to provide directions to your space and red flags to mark your location. Please unload as quickly as possible, relocate your vehicle to a parking area, then return to setup your display. Please be courteous and patient with your fellow vendors. Please take note of overnight temperatures and plan accordingly.  
**\*Any arrangements outside of these times must be approved ahead of time.**
- **Please be ready for the public by 8AM Friday morning.** No vehicles will be allowed in the churchyard after 7AM Friday or during the hours of the Market. If you need to restock, please do so Friday evening.
- **You must have enough merchandise for both days.**
- **Please do not start to break down your display until 4PM Saturday.**
- **The Garden Market is a RAIN or SHINE event** as such, please be prepared for inclement weather. If you need to cancel, you must do so by April 21 (2 weeks prior to market). Any cancellations after this date will result in a forfeiture of vendor fees.
- We make every effort to advertise the Garden Market. You have the opportunity to do the same, by letting your customer base and friends know about this event. Look for our website ([www.stmaryanne.org](http://www.stmaryanne.org)) and "like" and "share" us on our "St. Mary Anne's Garden Market" Facebook page. The more we advertise, the more you are assured of a profitable weekend.
- Understandably, the wear and tear on our historic property from this large community event is a concern. We request your help, as a vendor, to maintain your booth space and respect our sacred spaces and property.

Reserve your spot 

## Don't miss out on being a Garden Market vendor!

- **Spaces fill fast! Reserve your spot as soon as possible** -

To be a Garden Market vendor, please provide the following information:

- Company name:
- Products (must be garden related or made from natural materials):
- Contact person:
- Contact phone number:
- Website (if you have one):
- Previous GM vendor? If so, what year(s)?
- Do you accept electronic or credit card payments?
- Approximate space required (circle desired size). The cost reserves the booth and ground space for two days, with set-up the day before the event.
  - (10 x 10) \$100.00
  - (20 x 10) \$200.00
  - (30 x 10) \$300.00
  - (40 x 10) \$400.00

Please send this information via email to Dawn Rodenbaugh, Vendor Coordinator at [smagardenmarket@gmail.com](mailto:smagardenmarket@gmail.com). Questions? You can either call Dawn at 443-907-3273 or email her at the above email address.



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## Invasive Species Not Permitted – Thank you for your help:

- *Wisteria sinensis* (Chinese Wisteria)
- *Buddleja Davidii* (Butterfly Bush)
- *Phyllostachys* spp. (Bamboo)
- *Euonymus fortunei* (Winter creeper/Creeping euonymus)
- *Hedera helix* (English ivy)
- *Lonicera japonica* (Japanese Honeysuckle vine)
- *Euonymus alatus* (Winged Burning Bush)
- *Nandina domestica* (Nandina/Sacred Bamboo)
- *Ligustrum sinense* (Chinese privet)
- *Elaeagnus umbellata* (Autumn olive)
- *Pyrus calleryana* (Callery/Bradford pear)
- *Vinca minor* (Common periwinkle/Vinca)
- *Berberis thunbergii* (Japanese Barberry)
- *Paulownia tomentosa* (Princess tree/Royal Paulownia)
- *Clematis ternifolia* (Sweet autumn clematis)
- *Eragrostis curvula* (Weeping Lovegrass)
- *Spiraea japonica* (Japanese spirea/Japanese Meadowsweet)
- *Cytisus scoparius* (Scotch Broom)
- *Miscanthus sinensis* (Chinese Silvergrass)
- *Iris pseudacorus* (Pale Yellow or Yellow Flag Iris)
- *Rubus phoenicolasius* (Wineberry)
- *Acer platanoides* (Norway Maple)
- *Sorghum halepense* (Johnsongrass)